

Program Notice

FGIS-PN- PN-02-02

02/04/02

FORM FGIS-930, AMA OUTPUT REPORT

1. PURPOSE

This program notice provides guidance to field offices on preparing and submitting the required monthly AMA Output Report, form FGIS-930, which records services and inspections performed under the Agricultural Marketing Act (AMA) of 1946.

2. REPLACEMENT HIGHLIGHTS

This notice supersedes FGIS Instruction 9290.6, dated 9/13/83.

3. PROCEDURES FOR PREPARING REPORTS

All field offices must complete this form. If inspections or other services were not performed during the month, submit a negative report. Enter information in all sections of the report that applies to the preparing field office.

See exhibit A for specific examples of form entries.

4. Complete the report within 5 working days after the close of the month. Email the completed form to Roy Bruner at Rbruner@gipsadc.usda.gov. If problems arise that prohibit an email, fax the form to Field Management Division at 202 720-1015. If there are any questions regarding the completion of the form, contact the Field Management Division in Washington, D.C. at 720-0228.

/s/ David Orr

David Orr, Director
Field Management Division

Attachments

FGIS-PN-02-02
EXHIBIT A
02/04/02

AMA OUTPUT REPORT	FIELD OFFICE: (1)				F.O. CODE		FISCAL YEAR: (3)	
	STATE: (1)				(2)		MONTH: (4)	
TYPE OF INSPECTIONS	NUMBER OF INSPECTIONS							
	(5) SUBMITTED SAMPLES		CERTIFICATES ISSUED (8)		(9) CWTS		(10) APPEALS	
	FED (6)	LIC (7)	FED	LIC	FED	LIC		
(11) GRADED COMMODITIES								
DRY EDIBLE BEANS								
DRY WHOLE PEAS								
SPLIT PEAS								
LENTILS								
BROWN RICE								
ROUGH RICE								
MILLED RICE								
OTHER (SPECIFY)								
NON-GRADED COMMODITIES								
(11)								
FLOUR (DPSC)								
FLOUR (OTHER)								
PROCESSED COMM. (DPSC)								
PROCESSED COMM. (OTHER)								
BUCK WHEAT								
HOPS								
RAPESEED								
SUNFLOWER SEEDS								
OTHER (SPECIFY)								
OTHER SERVICES								
AFLATOXIN (12)								
BULK WEIGHING (13)								
CONDITION ONLY (14)								
FALLING NUMBER (15)								
PROTEIN (16)								
SANITATION (17)								
SEDIMENTATION (18)								
STOWAGE EXAMINATION (19)								
TCK (20)								
STARLINK (21)								
OTHER (SPECIFY) (22)								
REMARKS:								

OMB CONTROL NO. 0580-0013: According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0580-0013. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

FORM FGIS-930 (10-01) Previous Editions Obsolete

Instructions for Form FGIS-930

1. City and State where field office is located.
2. Management code number assigned to the field office.
3. Current fiscal year.
4. Month reported.
5. Number of submitted samples inspected.
6. Services performed when Federal employees issue certificates.
7. Services performed when State cooperators issue certificates or when commodities are sampled by contract samplers.
8. Number of official samples inspected.
9. Total number of hundredweights for inspections, when applicable. This does not include submitted sample inspections.
10. Number of appeal inspections.
11. Enter total inspections for each category. Note: DPSC means Defense Personnel Supply Center and is used for military contracts.
12. Enter total numbers of tests performed. For export, each subplot is a test.
13. Enter total of bulk weighing services performed.
14. Enter the number of times that **only** a condition inspection was performed.
15. Enter the number of falling number tests performed.
16. Enter the number of protein certificates issued. For export, record each subplot.
17. Enter the number of sanitation inspections performed.
18. Enter the number of sedimentation certificates issued.
19. Enter the number of AMA stowage examinations performed on export carriers, not railcars or trucks.
20. Enter the number of TCK tests performed.
21. Enter the number of Starlink inspections performed. The field office that performed the inspection enters the information.
22. Enter any other type of inspection performed but not described elsewhere on the form.